

Welcome to *Northern Dance Academy*!

We've just had an exceptional season filled with fabulous guest artists, exciting competitions and performance opportunities for all of our students to display their talents. Here at *Northern Dance Academy* we offer the highest quality dance instruction while keeping the atmosphere fun and inviting. We are dedicated to the art of dance and we create well trained, educated dancers strong in mind, body, and character. All of our students simultaneously develop confidence and skill.

Enclosed you will find a copy of our studio policies and registration. We ask that you carefully read over the information and discuss it with your child/children. Please fill out the registration form and **return it to the studio by May 8th for current students and by June 1st for new students.** Please include a \$25 registration fee per child to reserve your place in class and a \$50 reservation fee for private lesson confirmation. Both of these fees will be credited to your account, however; are non-refundable should you choose not to attend class. If you are uncertain what class your child would benefit from or in what level to place your child please call the studio to set up a class placement and discuss all the options with Jennifer or Rana.

If your child is interested in our competitive performance teams please contact the studio to set up an audition and discuss the opportunities it provides. Our performance teams are for the serious dancer who is committed to dance and the responsibility of competition. The class and competition requirements, costs and other pertinent information are available from the studio. Please contact us for more information.

We look forward to seeing you this summer. If you have any questions please call the studio at (920) 497-6820.

Rana C. Sterzinger

Jennifer E. Hibbard

Managing Members – Northern Dance Academy, LLC

Summer 2010

July 5 – August 5

Registration for current students is due by May 8th, 2010. After this date we will open registration to the public. Final registration deadline is June 1st, 2010. Please include a \$25 registration fee per child to hold your place in class, and a \$50 reservation fee for private lesson confirmation. These fees will be credited to your account, however, they are non-refundable should you choose not to attend the class.

All fees are due on the first day of classes. A \$2 per day late fee will be assessed if your payment is not received by the due date.

Class length		Price
1 ½ Hours		\$75.00
1 Hour		\$50.00
½ Hour		\$25.00
Private lessons: \$20 per ½ hour	Duet: \$16 per ½ hour	Trio/small group: \$14 per ½ hr.
***All private and semi-private lesson fees are per dancer ***		
Multiple Class/Family Discounts do not apply to summer session		

Summer Schedule

	Studio 1	Studio 2	Studio 3
Monday	9:00-11:30 <i>Solo/Duo/Trio</i> 12:00-12:30 S&S* IV/V 12:30-2:00 Ballet V 2:00-2:30 <i>Pointe</i> 2:30-4:00 Tap/Jazz V 4:00-4:30 Pirouette V 4:30-5:00 Lyrical V 5:00-6:00 Ballet I 6:00-7:00 Tap/Jazz I	9:00-11:30 <i>Solo/Duo/Trio</i> 12:30-2:00 Tap/Jazz IV 2:00-2:30 Pirouette IV 2:30-3:00 Lyrical IV 3:00-4:30 Ballet IV 4:30-5:00 <i>Pointe</i> 5:00-6:00 Tap/Jazz I int. 6:00-7:00 Ballet I int.	9:00-10:30 <i>Solo/Duo/Trio</i> 10:30-11:00 S&S* III 11:00-12:30 Tap/Jazz III 12:30-1:00 BREAK 1:00-2:30 Ballet III 2:30-3:00 Lyrical III 3:00-3:30 Pirouette III 3:30-4:00 S&S* II int. 4:00-5:30 Tap/Jazz II int. 5:30-6:00 BREAK 6:00-7:30 Ballet II int. 7:30-8:00 Lyrical II int. 8:00-8:30 Pirouette II int.
Tuesday	9:00-1:00 <i>Solo/Duo/Trio</i>	3:30-4:00 S&S* II 4:00-5:30 Ballet II 5:30-6:00 Lyrical II 6:00-6:30 BREAK 6:30-8:00 Tap/Jazz II 8:00-8:30 Pirouette II	5:00-6:00 Hip-hop I 6:00-7:00 Hip-hop II 7:00-8:00 Hip-hop III

Wednesday	9:00-11:30 <i>Solo/Duo/Trio</i> 12:00-12:30 S&S* IV/V 12:30-2:00 Ballet V 2:00-2:30 <i>Pointe</i> 2:30-4:00 Tap/Jazz V 4:00-4:30 Pirouette V 4:30-5:00 Lyrical V 5:00-6:00 Tap/Jazz I 6:00-7:00 Ballet I	10:00-11:00 Tap/Ballet 3-4yr 11:00-12:00 Tap/Ballet 4-5yr 12:30-2:00 Tap/Jazz IV 2:00-2:30 Pirouette IV 2:30-3:00 Lyrical IV 3:00-4:30 Ballet IV 4:30-5:00 <i>Pointe</i> 5:00-6:00 Ballet I int. 6:00-7:00 Tap/Jazz I int.	10:30-11:00 S&S* III 11:00-12:30 Tap/Jazz III 12:30-1:00 BREAK 1:00-2:30 Ballet III 2:30-3:00 Lyrical III 3:00-3:30 Pirouette III 3:30-4:00 S&S* II int. 4:00-5:30 Tap/Jazz II int. 5:30-6:00 BREAK 6:00-7:30 Ballet II int. 7:30-8:00 Lyrical II int. 8:00-8:30 Pirouette II int.
Thursday	5:00-6:00 Tap/Ballet 3-4yr 6:00-7:00 Tap/Ballet 4-5yr	3:30-4:00 S&S* II 4:00-5:30 Ballet II 5:30-6:00 Lyrical II 6:00-6:30 BREAK 6:30-8:00 Tap/Jazz II 8:00-8:30 Pirouette II	12:00-3:00 <i>Solo/Duo/Trio</i>

Classes in Italics are by audition or teacher recommendation only.

* S&S – Stretch and Strength

Studio Policies

Fees: All fees are due by the first class meeting of each semester. If payment is not received by the first class you will automatically be placed on a monthly payment plan with a \$20.00 service fee. Fees must be paid in the form of cash or check, no credit cards accepted. There is a \$30 charge for returned checks, followed by payment in cash. If a check is returned you must make all subsequent payments in cash. If payments are not received by the due dates a \$2.00 per day late fee will be assessed until payment is received in full.

Family Discount: We offer a 10% discount to families with more than one child participating in classes, or for one child participating in multiple classes. This does not apply to summer session, clinics/workshops, private lessons, or Teams.

First Child – Full Price Second Child – 10% off full price class of equal or lesser value

First Class – Full Price Second Class – 10% off full price class of equal or lesser value

Refunds: There will be no pro-rating or refunding of tuition for missed classes. A refund will be granted only if the student is withdrawn from the Academy within the second week of class. The \$25 registration fee and \$50 reservation fee for private lessons are non-refundable.

Class Placement: Mrs. Rana and Mrs. Jennifer will decide on class placement. Students will be placed in classes based on their ability.

Dress Code:

Ballet all levels - Black leotard, pink tights, pink ballet shoes, skirt – no street clothing
Tap/Ballet and Tap/Jazz combination classes – leotard, dance pants/shorts, skirt, tights, no baggy clothing or jeans, black jazz shoes (tap/jazz classes), pink ballet shoes (tap/ballet classes), black tap shoes

Hip-hop – Any comfortable clothing which allows for movement, no jeans, clean non-marking hard sole tennis shoes

***Hair must be pulled away from the face for all classes. Ballet classes must have hair in a bun.**

Attendance and Missed Classes: Attendance is crucial in the progress of the class and the dancer. If you must miss a class due to illness or family obligation you must contact the studio by phone as soon as possible. Missed classes can not be made up. If a student misses more than 50% of their classes they will not be allowed to participate in our annual Spring Performance. Please be on time and wear proper attire. If you are not in appropriate attire you will be asked to sit out. If you are late, you must ask the instructor for permission to enter the classroom.

Cancellations: Classes will be cancelled, or combined, if less than five students are registered for that particular class. Classes cancelled due to teacher illness will be made up at the end of the second semester if time allows.

Snow Days: All classes will be cancelled if the **Howard-Suamico School District** is closed due to inclement weather. Please watch your local news station for cancellations. If weather becomes severe during the daytime hours, and after school activities are cancelled, there will be no dance classes.

Private lessons: Any student has the option of registering for a private lesson. This is on a first come first serve basis. If your goal is to compete, you must also be registered for either a tap/jazz or ballet class, and you must begin your lesson in the summer. There is a separate \$50 registration fee required to reserve your private lesson time for the summer and the fall session. This fee will go toward tuition payment but is non-refundable should you choose not to accept your private lesson slot.

Class Observation: Parents may observe at any time through our one-way windows. If you would like to video tape your child's routine, please ask the teacher for permission.

Costumes: Costumes will be purchased during the first semester. Payment is due in full at the time of ordering. If you do not pay in full by the due date, you will be assessed a \$10 late fee per costume. Prices range from \$65-\$85. Costumes can not be returned or exchanged. It is your responsibility to get any costume altered that does not fit properly. Northern Dance Academy is not responsible for costumes that do not fit.

Spring Performance: All students have the opportunity to perform in the annual spring performance. Dates and ticket information will be distributed as soon as it is available. There is no videotaping or flash photography at the show, however; you may videotape the dress rehearsal. Professional DVD's will be available to purchase at the show.

Pictures: Professional pictures will be taken during second semester, and will be available to purchase.

Personal Conduct: No food, gum, or drink is allowed in the studio at any time. Students may bring a water bottle with a lid into the classroom. No street shoes are allowed on the dance floors. Students and parents are expected to pick up after themselves. No smoking on the premises, this includes the parking lot and lawn. All students and parents are expected to act in a respectful manner in and outside of the studio.

Suspension/Expulsion: Northern Dance Academy reserves the right to ask a student/family to leave the Academy for failure to follow the Studio policies, or for any reason they see fit.

Concerns: Please direct any concerns you may have to Mrs. Rana, Mrs. Jennifer, or any of our friendly staff members. We are always here to make your experience at Northern the very best we can.

Northern Dance Academy Registration Form

Please fill out and return with \$25 registration fee.

Dancer's Name: _____ Age: _____ Birth date: _____

Address: _____ City: _____ Zip code: _____

Home Phone: _____ Email Address: _____

Parent(s) Name: MOM: _____ Work Phone: _____ Cell Phone: _____

DAD: _____ Work Phone: _____ Cell Phone: _____

Special needs, Allergies, Illnesses we should know about: _____

Dance Experience: _____ Referred by: _____

I am registering for the following classes: (Please write down class name, day, and time)

Please check session you are registering for: Summer ____ Fall ____

1. _____

2. _____

3. _____

4. _____

I have read and understand the studio policies and classroom rules.

Parent/Guardian Signature: _____ Date: _____

Registration fee: _____ Date received: _____ Cash/Check #: _____

Northern Dance Academy Registration Form

Please fill out and return with \$25 registration fee.

Dancer's Name: _____ Age: _____ Birth date: _____

Address: _____ City: _____ Zip code: _____

Home Phone: _____ Email Address: _____

Parent(s) Name: MOM: _____ Work Phone: _____ Cell Phone: _____

DAD: _____ Work Phone: _____ Cell Phone: _____

Special needs, Allergies, Illnesses we should know about: _____

Dance Experience: _____ Referred by: _____

I am registering for the following classes: (Please write down class name, day, and time)

Please check session you are registering for: Summer ____ Fall ____

1. _____

2. _____

3. _____

4. _____

I have read and understand the studio policies and classroom rules.

Parent/Guardian Signature: _____ Date: _____

Registration fee: _____ Date received: _____ Cash/Check #: _____

MEDICAL AUTHORIZATION RISK NOTIFICATION, LIABILITY WAIVER

Emergency Contact: _____ Relation to student: _____
Home Phone: _____ Work/Cell Phone: _____
Family Physician: _____ Phone: _____
Address: _____

In case of injury or illness and a parent cannot be reached, the staff of Northern Dance Academy, LLC may authorize medical treatment for the above named student. I understand that because dance involves motion, there is a risk of injury. I, and my heirs, hereby release Northern Dance Academy, LLC; it's employees, instructors, managing members and owners, from any liability for damages, injury or medical expenses, which may occur as a result of my child's participation.

Parent/Guardian Signature _____ Date _____

I give Northern Dance Academy, LLC permission to use dance photographs/video clips of my child on www.northerndanceacademy.com

___ YES ___ NO

MEDICAL AUTHORIZATION RISK NOTIFICATION, LIABILITY WAIVER

Emergency Contact: _____ Relation to student: _____
Home Phone: _____ Work/Cell Phone: _____
Family Physician: _____ Phone: _____
Address: _____

In case of injury or illness and a parent cannot be reached, the staff of Northern Dance Academy, LLC may authorize medical treatment for the above named student. I understand that because dance involves motion, there is a risk of injury. I, and my heirs, hereby release Northern Dance Academy, LLC; it's employees, instructors, managing members and owners, from any liability for damages, injury or medical expenses, which may occur as a result of my child's participation.

Parent/Guardian Signature _____ Date _____

I give Northern Dance Academy, LLC permission to use dance photographs/video clips of my child on www.northerndanceacademy.com

___ YES ___ NO